5/4/2020

For students enrolled in Information Systems and Human-Centered Computing MS/PhD programs:

<u>**Policy on Pass/Fail options for Graduate Courses in Spring 2020**</u>

<u>**Methodology, Core, Fundamental, Elective and Area Courses:**</u> Students will be allowed to convert their grades to "Pass (P)" if they earn a 'D or above' grade, in consultation with their GPDs and advisor. Note that P will be counted towards the degree in Spring 2020 but will not be counted to satisfy a prerequisite. To satisfy the prerequisite, students are advised to keep their letter grade. If students earn an 'F' grade, they can request to replace the grade with a 'Withdraw(W)' grade. They will then need to retake the course. **Students in their final semester who applied for graduation in May 2020 need to earn at least "Pass(P)" grades in their classes to advance to graduation**.

Deadline for students to request a grade change to P/F or W is **June 10**.

<u>**Incomplete**</u>: If a student or family member is ill, they should consult with the course instructor, GPD and advisor to discuss converting to an Incomplete(I) grade. Work for the course would need to be submitted in a specified timeframe.

According to Spring 2020 policies, you will be allowed to change a passing letter grade to P after your letter grades are made available at the end of the semester. There is no need to change your grading to P/F at this point. **If you want to change your grade to a 'Pass', we strongly suggest you first discuss with your IS departmental advisor and GPD. Then, you can submit a request to the Registrar's office to make the grade change.**

Please recognize that it is possible that you may find that P grades will not be acceptable for whatever postgraduate training program you might want to apply for in the future. If you receive a letter grade normally deemed appropriate for these programs, it may be in your interest not to change it to P.

For programs external to the department, please check with instructors or representatives of other programs before making the decision to convert to a P/F in their courses.

All COEIT departments recognized that it was in the interest of all students to be given options during these trying times. This system is only in operation for this semester and should revert to the normal process for subsequent semesters and summer sessions.

If you have any questions about this policy, please contact your academic advisor or GPD.

Further COVID-19 policies from the graduate school:

https://gradschool.umbc.edu/admissions/requirements/coronavirus-covid-19-updates/

IS Graduate Course Catalog:

https://highpoint-prd.ps.umbc.edu/app/catalog/listCoursesBySubject/UMBC1/I/IS/GRAD